



Whittier Elementary School PTO Meeting Agenda

Meeting Date:	Tues. 11/1/16	Time:	7:00 – 8:30 p.m.	Location:	Community Room
Item	Description	Time			
I.	Welcome and Introductions	<5 min.			
II.	October 2016 Meeting Minutes	<5 min.			
III.	Principal's Welcome/Report	<10 min.			
IV.	Treasurer's Report/Budget	<15 min.			
V.	Refugee Project	<5 min.			
VI.	World Language Program update	<10 min.			
VII.	Teacher Grant requests	<10 min.			
VIII.	New Business	<5 min.			
IX.	COMMITTEE UPDATES				
	Fun Run	<5 min.			
	Book Fair	<5 min.			
	Fundraising	<10 min.			
Next Meeting:	Tuesday, December 6, 2016 at 7:00 p.m. TBD				